



**CITY OF CORONA  
CLIMATE ACTION PLAN UPDATE  
REQUEST FOR PROPOSALS (RFP) 17-010SB  
ADDENDUM No. 1**

**Administrative Services Department**  
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Addendum No. 1 to RFP 17-010SB issued to clarify sections of the RFP and respond to the “Requests for Information” as submitted by contractors.

All provisions to this Addendum No. 1 are hereby incorporated by reference into the subject RFP 17-010SB. Proposers shall account for all provisions pursuant to this Addendum No. 1 in submitting their proposals. Each proposer shall acknowledge receipt of this Addendum in the space provided herein.

**Question No. 1:**

Has there been any monitoring of CAP implementation and/or GHG reductions associated with CAP measures since its adoption? If so, are there reports available for bidders to review?

**City response No. 1:**

*Quick answer is no. Most project applicants have opted to prepare their own GHG analysis for projects. Some have opted to use the CAP screening tables. The city does not at this time have a working program or software to input the project data. The program designed with the 2012 CAP was never completed sufficiently to a point where it could be utilized. All the project data since the 2012 CAP inception will need to be loaded by city staff into a monitoring program once it has been updated to today's standards and made available to and usable by city staff.*

**Question No. 2:**

Have there been any community GHG inventory updates since the 2008 baseline inventory was completed? If so, are the results available for bidders to review?

**City response No. 2:**

*No. The original 2008 baseline is the most recent. The update must include the updated baseline inventory.*

**Question No. 3:**

Will the actual Excel files containing the inventory and GHG reduction calculations presented in the CAP Appendices C, D and E, be available to the successful bidder?

**City response No. 3:**

*It is unknown whether the Excel files are proprietary to the original CAP preparer.*

**Question No. 4:**

Are key staff who were involved in the 2012 CAP still working for the City and will they be involved in this update?

**City response No. 4:**

*Yes, the same staff that worked with the original CAP consultant is still here and will be involved with the CAP update. This staff must receive adequate training with the updated program to be able to continue with the city's monitoring. The scope must also include training materials for future staff to be able to input project data as it becomes available with projects.*

**Question No. 5:**

There is a second indemnity clause, Section 3.6.2.2, that adds SCAG as an indemnitee. What is the purpose of this provision since SCAG is not a party to the contract? And can we delete it?

**City response No. 5:**

*The Southern California Association of Governments (SCAG) is providing a grant to the City of Corona to fund this project. The inclusion of SCAG as an indemnitee in Section 3.6.2.2 must be included and will not be deleted.*

**Question No. 6:**

Will the City consider changing the attorney's fees clause in Section 3.6.14 so that each party in litigation bears its own fees and costs?

**City response No. 6:**

*No*

Should you have any additional questions or concerns, I can be reached at (951) 736-2369.

Thank you,

Scott Briggs  
Purchasing Specialist V